



# **LICENSING ACT 2003**

## **Regulation 33, 34 and Schedule 12**

### **PREMISES LICENCE**

#### **PART A – Part 1**

<b>Lavershot Barns</b>	<b>Licence Ref:</b>	SHBCPR-20377
	<b>Date Granted:</b>	29.10.2020
<b>Lavershot Barns London Road Windlesham Surrey GU20 6LL</b>	<b>Valid from:</b>	Not Time Limited
	<b>Valid to:</b>	
	<b>Issue date:</b>	29 October 2020
	<b>Tel No.:</b>	

<b>Premises Licence Holder</b>	<b>Wooldridge Group Unit 14 15 And 17 Hall Grove Farm Industrial Estate Bagshot Surrey GU19 5HP</b>
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#### **PART A - Part 2**

<b>Licensable Activities - Alcohol Sales</b>	<b>Days of Week</b>	<b>Open</b>	<b>Close</b>
Sale of Alcohol - Farm Shop Alcohol is supplied for consumption both on and off the Premises	Sunday Monday to Saturday	09:00 09:00	15:30 18:00
Sale of Alcohol - Restaurant Alcohol is supplied for consumption both on and off the Premises	Sunday Monday to Wednesday Thursday to Saturday	10:00 09:00 09:00	16:00 17:30 23:00

**Non Standard Times**  
N/A

**Further Details**  
As per licence address

**Seasonal Variations**  
N/A

Licensable Activities - Other	Days of Week	Open	Close
Live Music - Restaurant (Indoors)	Sunday Monday to Wednesday Thursday to Saturday	09:00 09:00 09:00	15:30 17:30 23:00
Late Night Refreshment - Restaurant (Indoors)	Thursday to Saturday	23:00	00:00
Recorded Music - Restaurant (Indoors)	Sunday Monday to Wednesday Thursday to Saturday	09:00 09:00 09:00	15:30 17:30 23:00

#### Non Standard Times

N/A

#### Further Details

As per licence address

#### Seasonal Variations

N/A

Opening Hours	Open	Close
Sunday	07:30	16:00
Sunday	07:30	16:00
Monday to Saturday	07:30	18:00
Monday to Wednesday	07:30	18:00
Thursday Friday and Saturday	07:30	23:30

**Registered number of holder, for example company number, charity number**

**Name of designated premises supervisor, Personal Licence Number and issuing authority where the premises licence authorises for the supply of alcohol.**

Sarah Elizabeth Louise Domellof  Licence Number: SHBCPER-16120 Licensing Authority: Surrey Heath Borough Council
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## Annex 1 – Mandatory

### S19

i) No supply of alcohol may be made under the premises licence -

(a) at a time when there is no designated premises supervisor in respect of the premises licence, or

(b) at time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

ii) Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

### S19A

#### 1. Irresponsible Promotions

(1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises-

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to -

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries significant risk of undermining a licensing objective;

(d) (contents removed in 2014 order)

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

2. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

#### 3. Potable Water

The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

#### 4. Age Verification

(1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either-

(a) a holographic mark, or

(b) an ultraviolet feature.

#### 5. Measures

The responsible person must ensure that-

(a) where any of the following alcohol drinks are sold or supplied for consumption on the premises (other than alcohol drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures-

- (i) beer or cider: ½ pint
- (ii) gin, rum vodka or whiskey: 25ml or 35 ml; and
- (iii) still wine in a glass: 125 ml; and

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

#### 6. Alcohol minimum permitted price

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

2. For the purposes of the condition set out in paragraph 1—

(a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) "permitted price" is the price found by applying the formula—

$$P = D + (D \times V)$$

where—

(i) P is the permitted price,

(ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence—

(i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence, or

(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

No alcohol shall be sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

#### S19A

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(b) "permitted price" is the price found by applying the formula—

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(i) P is the permitted price,

(ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

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(i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence, or

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No alcohol shall be sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

## **Annex 2 – Conditions consistent with the operating schedule**

### **The Prevention of Crime and Disorder**

1. Any person who shows signs of intoxication will be refused entry to the licensed premises.
2. Digital CCTV equipment shall be installed and maintained at the premises to record colour images that are clear enough to allow the Police to use them to investigate any crimes that are committed on the premises. A camera will be positioned to obtain images of persons entering the building by the main entrance.
3. The CCTV system shall be in operation and recording at all times whilst the premises are open to the public for licensable activities.
4. Recordings made on the CCTV system shall be retained for a period of at least 31 days of recording.
5. If the Police are called to the premises to deal with an incident the officers shall have access to view the CCTV footage on request. There shall be a member of staff on duty at all times who has knowledge of how the CCTV system works. If the CCTV footage cannot be downloaded for the Police when requested then it must be available within 24 hours of the request
6. All staff shall receive suitable training including refresher training every 6 months in relation to the Challenge 25 proof of age policy which shall be applied to the premises. A record of all training shall be maintained and signed by the person completing the training. The DPS or a personal licence holder who is employed at the premises will countersign the training record.
7. An incident book shall be kept on the premises and all incidents at the premises shall be recorded. The incident book shall be checked by the DPS or a personal licence holder employed at the premises every week, the incident book will then be signed and dated after the last entry.
8. A minimum of 2 notices stating that CCTV is in operation shall be displayed throughout the premises where the public have access. The notices shall be at A4 size

### **Public Safety**

9. The staff will not serve alcoholic beverages under any circumstances to any person who appears to be intoxicated or under the influence of drugs.
10. An appropriate first aid kit will be located in the premises and available for customers.

### **Prevention of a Public Nuisance**

11. Notices shall be displayed at the premises alerting people to leave the premises in a quiet and orderly manner.
12. The management fully understand that it is their duty to prevent their premises causing any nuisance to local residents or businesses and will monitor the external premises area in relation to any anti-social behaviour or public nuisance.

### **The Protection of Children from Harm**

13. Only children accompanied by an adult will be permitted entry to the licensed premises and will be supervised by an adult at all times.
14. All staff shall receive suitable training including refresher training every 6 months in relation to the Challenge 25 proof of age policy which shall be applied to the premises
15. A refusals book shall be kept at the premises and a record kept of all persons who are refused the sale of alcohol. This book shall be made available on request to the police or authorised persons.
16. The premises will only accept valid forms of identification such as photo driving licence, passport and Home Office approved ID cards displaying the national proof of age standard scheme (PASS hologram). All customers who look under the age of 25 shall be challenged to prove their age and identity when purchasing alcohol.

## **Annex 3 – Conditions attached after a hearing by the licensing authority**

## **Annex 4 – Plans**

See separately attached.

[THIS SHOULD BE BLANK]



## PREMISES LICENCE GUIDANCE

1. Your Premises Licence has been granted and is enclosed.
2. The annual fee is due on the anniversary of its grant, unless you are exempt (e.g. community premises). Please ensure that the annual fee is paid on time.
3. Your Premises Licence has been granted for an unlimited period of time and is subject to the conditions mentioned in the licence.
4. You must ensure that the Premises Licence, or a certified copy of it, is kept at the premises in the custody or under the control of yourself or a person ("the nominated person") who works at the premises and whom you have nominated in writing for these purposes. A person commits an offence if he or she fails, without reasonable excuse, to comply with these requirements. The maximum fine is £500 on conviction.
5. You must ensure that a Summary of the Premises Licence, or a certified copy of that Summary, is prominently displayed at the premises. If you have nominated a person ("the nominated person"), under 4 above, you must prominently display at the premises a notice specifying the position held at the premises by that person. A person commits an offence if he or she fails, without reasonable excuse, to comply with these requirements. The maximum fine is £500 on conviction.
6. A Police Constable or an Authorised Person may require the holder of the Premises Licence or the nominated person to produce the Premises Licence, or a certified copy of it, for examination. A person commits an offence if he or she fails, without reasonable excuse to comply with these requirements. The maximum fine is £500 on conviction.
7. Where a Premises Licence or Summary is lost, stolen, damaged or destroyed, the holder of the licence may apply to the Council for a copy of the licence or Summary. A fee of £10.50 is payable.
8. Subject to reinstatement in certain circumstances, a Premises Licence lapses if the holder the licence dies, becomes mentally incapable, becomes insolvent, or is dissolved.
9. Where the holder of a Premises Licence wishes to surrender their licence they may give the Council notice to that effect. The notice must be accompanied by the Premises Licence or, if that is not practicable, by a statement of the reasons for the failure to provide the licence. The Premises Licence lapses on receipt of the notice by the Council.
10. The holder of a Premises Licence must, as soon as reasonably practicable, notify the Council of any changes in:
  - Name and address
  - Name and address of the Designated Premises Supervisor (unless that Supervisor has already notified the Council)

The notice must be accompanied by the Premises Licence or, if that is not practicable, by a statement of the reasons for the failure to provide the licence. The Premises Licence lapses on receipt of the notice by the Council. A fee of £10.50 is payable. A person commits an offence if he or she fails, without reasonable excuse, to comply with these requirements. The maximum fine is £500 on conviction.

11. The holder of a Premises Licence may apply to the Council at any time for variation of the licence. Amongst other things, an application form will need to be completed, a fee will need to be paid and the application will need to be advertised and served on the Responsible Authorities. Please contact the Council for an application form and a guidance leaflet on how to apply for a variation. Please note that a Licence may not be varied to extend the period for which a licence has effect, or to vary substantially the premises to which it relates – in those cases an application for a new Premises Licence will need to be made; please contact the Council for further details.
12. The holder of a Premises Licence may, if the licence authorises the supply of alcohol (or if it is intended to vary a licence so that it authorises the supply of alcohol), apply to vary the licence so as to specify the

individual named in the application as the Designated Premises Supervisor. Amongst other things, an application form will need to be completed, a fee will need to be paid and the notice of the application must be given to the Police. It is possible for the applicant to ask for such a variation to have immediate effect on an interim basis. Please contact the Council for an application form and guidance leaflet on how to apply for a variation.

13. The Premises Licence may be transferred following an application made to the Council for a transfer of the Licence. Amongst other things, an application form will need to be completed, a fee will need to be paid and notice of the application must be given to the Police. It is possible for the applicant to ask for a transfer to have immediate effect on an interim basis. Please contact the Council for an application form and a guidance leaflet on how to apply for a transfer.
14. Where a Premises Licence has effect, and Interested Party or a Responsible Authority may apply to the Council for a review of the licence. You will be notified if an application is made to review your Premises Licence and you will have the opportunity to make representations about a review and to attend before the Council's Licensing Committee.
15. Your attention is drawn in particular to Part 7 of the Licensing Act 2003 which concerns offences under the Licensing Act 2003.



## LICENSING ACT 2003

## PREMISES LICENCE

### PART B

<b>Lavershot Barns</b>		<b>Licence Ref:</b>	SHBCPR-20377	
		<b>Date Granted:</b>	29.10.2020	
<b>Lavershot Barns London Road Windlesham GU20 6LL</b>		<b>Valid to:</b>	Not Time Limited	
		<b>Issue date:</b>	29 October 2020	
		<b>Tel No.:</b>		
<b>Premises Licence Holder</b>	<b>Charles Wooldridge</b> <b>The Wooldridge Partnership</b> <b>Unit 14 15 And 17</b> <b>Hall Grove Farm Industrial Estate</b> <b>Bagshot</b> <b>GU19 5HP</b>			
<b>Licensable Activities</b>	<b>Days of Week</b>	<b>Open</b>	<b>Close</b>	
Sale of Alcohol - Farm Shop Alcohol is supplied for consumption both on and off the Premises	Sunday Monday to Saturday	09:00 09:00	15:30 18:00	
Sale of Alcohol - Restaurant Alcohol is supplied for consumption both on and off the Premises	Sunday Monday to Wednesday Thursday to Saturday	10:00 09:00 09:00	16:00 17:30 23:00	
Live Music- Restaurant (Indoors)	Sunday Monday to Wednesday Thursday to Saturday	09:00 09:00 09:00	15:30 17:30 23:00	
Late Night Refreshment - Restaurant (Indoors)	Thursday to Saturday	23:00	00:00	
Recorded Music - Restaurant (Indoors)	Sunday Monday to Wednesday Thursday to Saturday	09:00 09:00 09:00	15:30 17:30 23:00	
<b>Opening Hours</b>	<b>Open</b>	<b>Close</b>		
Farm Shop - Sunday	07:30	16:00		
Monday to Saturday	07:30	18:00		
Restaurant - Monday to Wednesday	07:30	18:00		
Thursday, Friday and Saturday	07:30	23:30		
Sunday	07:30	16:00		
<b>Registered number of holder, for example company number, charity number</b>				
<b>Name of designated premises supervisor, personal licence number and issuing authority where the premises licence authorises for the supply of alcohol</b> Sarah Elizabeth Louise Domellof Licence Number: SHBCPER-16120 Licensing Authority: Surrey Heath Borough Council. <b>State whether access to the premises by children is restricted or prohibited</b> Children under 16 prohibited unless accompanied by an adult.				

